

Voters' Assembly Minutes
February 12, 2023

Meeting called to order at 1:30 pm by President Tim Sergent

Devotion by Pastor Martinal, Hymn #830 sung

New Voting Members

- Alex Keinath
 - Katherine Weber
 - Celeste & Jason Ketels
- MMSP to accept above as new members

MMSP to approve minutes from December 2022 Voter's Assembly, as written

Old Business - none

New Business

- Renewal of LCMS partnership agreements
 - Rev Dr David & Joyce Erber
 - Rev Charles & Cheryl Ferry
 - AM Theological Education-Instruction--Todd Roeske
- Council recommends commitment of \$12,000 for 2023. MMSP to give
commitment as recommended

Board Reports

- Education/Principal - Angi O'Neil
 - Accreditation next year, reviewing handbook
 - EANS grant approval--working on ways to best utilize these funds

Elders - Matt Ayotte

- Membership Changes:
 - Transfers Out: Stanley & Viola Shank from St John Lutheran, Ocala, FL-
mistakenly sent to us as a transfer in (October 2022)
 - MMSP to accept above membership change
 - Release: Tony Koehler
 - MMSP to accept above membership change

Evangelism/Fellowship - Celeste Ketels

- Working on fellowship ideas--picnic in June, do a fellowship Lenten supper, next Euchre
night being extended out a week due to Luck and Laughter event

Finance - Gloria LaPointe

- Financial reports reviewed

Salary & Personnel Committee - no report

Social Concerns - Patti Martinal

- Helped 10 families with Giving Tree-received a "thank you" from one family
- First Parent's night out last night-had 8 children
- Baby Bottle Drive/Baby Items planned again for May/June
- Streamlining forms for requests

Trustees -

- Computer lab up and running
- Phone system up and running
- Looking at architect's report and working on a plan
- Preschool entrance delayed with a few licensing reports being completed

Trust & Investment - Dick Glady

- Non spendable principal as of 12/31/22 - @cost \$708,511.46
- Carry over spendable funds from 2022 - \$2541.34
- Total Earnings 2022 \$44,803.80
- Total amount available for disbursement for 2023 - \$47,345.14
- Applications are being accepted for disbursement until April 1, 2023. Forms available at the church office or online. If spendable funds are still available after the April Voter's meeting the committee will review any requests as we receive them.

Associate Pastor - Pastor Martinal

- Increased pastoral care this month-funerals, baptisms
- New member welcome January 8 went well
- Faith on Fire continues to go well
- Meeting with Julie Burgess regarding gifts
- Lent upcoming "Singing with the Exiles" is theme-dinners are planned
- Banner for theme in place-thank you to generous family that has provided the banner
- Working with Social Concerns with recent financial requests

Administrative Pastor - Pastor Bruner

Pastoral Report to Voter 2-12-23

- Pastoral care
 - Shutin Visitation last quarter – 3 visited at least once. 6 visited twice. 3 unable to reach. 1 not available.
 - Hospital visits - Fred Rodammer, Marv Schreiber, Bill Weber, Elaine Bickel, Faith Damm at home (communed); Phone contact – Darlene Higgins, Linda Rohde unable to reach.
 - Funerals: Fred Rodammer, Marv Schreiber, Elaine Bickel, Sherry (nee Schmandt) Lowell
 - Baptisms: Jaxon McGregor, Ryker Rosebush,
- Official acts and business
 - New Member welcome on January 8th was well attended. We had small groups at tables answer questions to get to know each other better.

- Faith on Fire adult attendance has been 28 average (range 18-36) each week since Jan. 15th. Child-care room help rotation is going well. Still inviting more parents to bring their children.
- Continue to Facilitate Chapel for PS-8. Visiting PS classroom.
- Continue to teach confirmation for the Public school and SPL.
- Meetings: LEAP, MMA, Athletic Directors, Elders, Bd. Of Educ., District Youth Gathering
- Projects:
 - After many months of promising to coordinate a meeting, it happened. An ad hoc committee and Julie Burgess from District CEF met to investigate an additional fund like an endowment for general expenses. The committee thinks it is best at this time to have individuals work with Burgess on their personal estate plans. The committee is also looking into the services and investment options of the LCMS Foundation.
 - Lenten theme is "Sing, We Exiles." Service prep is ongoing. Will be involving the school children in the services and to share school ministry news at the soup suppers.
 - Announced the new theme for 2023 and beyond. "Equip...Build...Grow...Together" is based upon Ephesians 4:11-16. Introduced the theme in the Messenger, with an initial sermon and continue to promote among the Boards and congregation.
 - There have been several requests for financial assistance. We have been working with the unique requests to see how we or the MMA could help. The MMA is also looking into different ways to help with larger requests.

Next two Voters meetings moved due to conflicts - April 16 at 1:30 p.m. and Wednesday, June 14 at 6:30 p.m.

MMSP to adjourn at 2:13 p.m.

Closed with Common Doxology

Respectfully submitted,
Diane Bishop, Secretary

**Voters report
January, 2023**

January 2023 Income & Expense Summary

January General Fund Income:	\$109,785.74
January General Fund Expenses:	\$93,039.14
January surplus (deficit)	\$ 16,746.60
Overall surplus (deficit) to date	\$ 16,746.60
Gen Fund Checking Balance	\$478,215.43

RESTRICTED Cash Accounts Summary**

School Designated Accounts balance:	\$119,649.70
Church Designated Accounts balance:	\$120,199.20
All Memorials balance:	\$18,779.44

** This money is RESTRICTED***

\$258,628.34

Accounts Receivable

School - SY 22/23 \$49,635.27

His Little Lambs

> Current	\$511.14
> 7-14 days	\$97.38
> 14-21 days in arrears	\$0.00
> 21-28 days in arrears	\$0.00
> more than 28 days in arrears	\$164.82

\$773.34

Collections (ICS)(Active) \$1,555.47

Collections (CSM) through 12/30/22 \$2,057.51

Collections (In House) 1 Family \$10,924.00

Total AR: \$64,945.59

ADDITIONAL INFORMATION

Contributions to Grantparent Fund January \$7,120.11

Contributions to Facility/Property Impr. Fund-January \$1,311.55

St Paul Lutheran Church & School
Statement of Activity Comparison

January 2023

	Jan 2023	Jan-22
Revenue		
40000 General Operating Revenue		
40200 Education		
40201 Prior Year Balances	101.75	140.75
40203 Tuition - K-8 Member	3,250.99	3,015.48
40204 Tuition - K-8 Community	5,394.88	3,302.14
40206 Processing Fees	268.93	175.49
41213 (Church GF) Child Care / Latchkey /		
Preschool	11,066.00	8,043.87
Total 40200 Education	\$ 20,082.55	\$ 14,677.73
40300 Elders	450.00	528.72
40500 Finance		
40501 Envelopes - General	82,862.45	62,439.71
40502 Other Revenue	1,812.39	1,421.55
40503 Plate - Cash	1,247.30	747.12
40504 Other Offerings	2,751.00	355.00
40505 Interest Earned	423.55	19.09
Total 40500 Finance	\$ 89,096.69	\$ 64,982.47
40750 Stewardship		0.00
40800 Trustees		
40801 Rental Revenue	101.50	55.10
40802 Other Revenue	55.00	55.00
Total 40800 Trustees	\$ 156.50	\$ 110.10
Total 40000 General Operating Revenue	\$ 109,785.74	\$ 80,299.02
41214 Child Care Stabilization Grant		128,255.00
Total Revenue	\$ 109,785.74	\$ 208,554.02
Expenditures		
50000 General Operating Expenditures		
50200 Education		
51213 CC/LK/PS Expenses	7,720.17	1,296.32
Total 50200 Education	\$ 7,720.17	\$ 1,296.32
50300 Elders - General Fund	1,069.87	747.81
50500 Finance		
50502 Merchant Service Fees	271.49	183.29
50503 Bank Fees	30.20	(7.45)
50504 Bad Debts Expense	28.53	
50505 Office Supplies	13.77	13.77
50506 Postage		116.00
50507 Quickbooks Software	190.00	140.00

Total 50500 Finance	\$	533.99	\$	445.61
50600 Salary & Personnel				
50601 Independent Contractors		752.48		375.12
Total 50600 Salary & Personnel	\$	752.48	\$	375.12
50800 Trustees		8,748.46		10,840.11
55000 Wages - Salaried				
55001 Pastoral		10,989.00		9,447.84
55002 Principal		4,569.34		4,314.10
55004 Teachers		27,581.39		23,902.64
55005 Custodial		1,579.88		2,872.50
55006 CC/LK/PS Director		3,082.58		3,082.58
Total 55000 Wages - Salaried	\$	47,802.19	\$	43,619.66
56000 Wages - Hourly				
56001 Administrative		3,076.20		2,639.20
56002 Child Care / Latchkey Lead		2,257.42		977.87
56003 Child Care / Latchkey Aides		2,186.76		1,778.96
56004 Custodial		1,865.07		1,145.95
56005 Lunch Workers		1,244.72		1,361.17
56007 Organists		825.00		900.00
56008 Preschool		1,170.28		1,236.32
56012 Bookkeeper		1,754.38		
Total 56000 Wages - Hourly	\$	14,379.83	\$	10,039.47
57000 Employer Paid Taxes / Benefits				
57001 Health Insurance		9,860.56		8,755.76
57003 SS/Medicare Employer Taxes		2,171.59		1,527.11
57004 Health Care - Medicare Eligible				1,108.68
57005 Concordia - Pension				5,302.37
Total 57000 Employer Paid Taxes / Benefits	\$	12,032.15	\$	16,693.92
Total 50000 General Operating Expenditures	\$	93,039.14	\$	84,058.02
Net Revenue	\$	16,746.60	\$	124,496.00

St Paul Lutheran Church & School

Annual Budget vs. Actual

January-23

	Actual	Budget	Over/(Under) Budget	% of Budget
Revenue				
40000 General Operating Revenue				
40200 Education				
40201 Prior Year Balances	101.75		101.75	
40203 Tuition - K-8 Member	3,250.99	95,715.00	(92,464.01)	3.40%
40204 Tuition - K-8 Community	5,394.88	87,118.00	(81,723.12)	6.19%
40206 Processing Fees	268.93	1,950.00	(1,681.07)	13.79%
41213 (Church GF) Child Care / Latchkey / Preschool	11,066.00	207,137.00	(196,071.00)	5.34%
Total 40200 Education	\$ 20,082.55	\$ 391,920.00	\$ (371,837.45)	5.12%
40300 Elders	450.00	1,700.00	(1,250.00)	26.47%
40500 Finance				
40501 Envelopes - General	82,862.45	705,000.00	(622,137.55)	11.75%
40502 Other Revenue	1,812.39	4,000.00	(2,187.61)	45.31%
40503 Plate - Cash	1,247.30	11,000.00	(9,752.70)	11.34%
40504 Other Offerings	2,751.00	8,000.00	(5,249.00)	34.39%
40505 Interest Earned	423.55	3,000.00	(2,576.45)	14.12%
Total 40500 Finance	\$ 89,096.69	\$ 731,000.00	\$ (641,903.31)	12.19%
40800 Trustees				
40801 Rental Revenue	101.50	1,500.00	(1,398.50)	6.77%
40802 Other Revenue	55.00	500.00	(445.00)	11.00%
Total 40800 Trustees	\$ 156.50	\$ 2,000.00	\$ (1,843.50)	7.83%
Total 40000 General Operating Revenue	\$ 109,785.74	\$ 1,126,620.00	\$ (1,016,834.26)	9.74%
Expenditures				
50000 General Operating Expenditures				
50200 Education				
51213 CC/LK/PS Expenses	7,720.17	9,000.00	(1,279.83)	85.78%
Total 50200 Education	\$ 7,720.17	\$ 9,000.00	\$ (1,279.83)	85.78%
50300 Elders - General Fund	1,069.87	17,450.00	(16,380.13)	6.13%
50500 Finance				
50501 Other Expenditures		100.00	(100.00)	0.00%
50502 Merchant Service Fees	271.49	3,700.00	(3,428.51)	7.34%
50503 Bank Fees	30.20	100.00	(69.80)	30.20%
50504 Bad Debts Expense	28.53		28.53	
50505 Office Supplies	13.77	175.00	(161.23)	7.87%
50506 Postage		250.00	(250.00)	0.00%
50507 Quickbooks Software	190.00	4,400.00	(4,210.00)	4.32%
Total 50500 Finance	\$ 533.99	\$ 8,725.00	\$ (8,191.01)	6.12%
50600 Salary & Personnel				
50601 Independent Contractors	752.48	4,000.00	(3,247.52)	18.81%
Total 50600 Salary & Personnel	\$ 752.48	\$ 4,000.00	\$ (3,247.52)	18.81%
50750 Stewardship		1,050.00	(1,050.00)	0.00%
50800 Trustees	8,748.46	107,931.00	(99,182.54)	8.11%
55000 Wages - Salaried				
55001 Pastoral	10,989.00	131,868.00	(120,879.00)	8.33%
55002 Principal	4,569.34	54,832.00	(50,262.66)	8.33%
55004 Teachers	27,581.39	333,725.00	(306,143.61)	8.26%
55005 Custodial	1,579.88	37,917.00	(36,337.12)	4.17%
55006 CC/LK/PS Director	3,082.58	39,321.00	(36,238.42)	7.84%

Total 55000 Wages - Salaried	\$ 47,802.19	\$ 597,663.00	\$ (549,860.81)	8.00%
56000 Wages - Hourly				
56001 Administrative	3,076.20	57,607.00	(54,530.80)	5.34%
56002 Child Care / Latchkey Lead	2,257.42	10,378.00	(8,120.58)	21.75%
56003 Child Care / Latchkey Aides	2,186.76	45,888.00	(43,701.24)	4.77%
56004 Custodial	1,865.07	18,703.00	(16,837.93)	9.97%
56005 Lunch Workers	1,244.72		1,244.72	
56007 Organists	825.00	10,125.00	(9,300.00)	8.15%
56008 Preschool	1,170.28	48,866.00	(47,695.72)	2.39%
56012 Bookkeeper	1,754.38	27,300.00	(25,545.62)	6.43%
Total 56000 Wages - Hourly	\$ 14,379.83	\$ 218,867.00	\$ (204,487.17)	6.57%
57000 Employer Paid Taxes / Benefits				
57001 Health Insurance	9,860.56	133,459.00	(123,598.44)	7.39%
57003 SS/Medicare Employer Taxes	2,171.59	32,309.00	(30,137.41)	6.72%
57005 Concordia - Pension		81,948.00	(81,948.00)	0.00%
Total 57000 Employer Paid Taxes / Benefits	\$ 12,032.15	\$ 247,716.00	\$ (235,683.85)	4.86%
Total 50000 General Operating Expenditures	\$ 93,039.14	\$ 1,212,402.00	\$ (1,119,362.86)	7.67%
Net Revenue/(Expenditures)	\$ 16,746.60	\$ (85,782.00)	\$ 102,528.60	-19.52%